Dear Supplier,

As a valued partner of University of Virginia Health System, we are pleased to invite you to participate in a sourcing event for approximately $1M of their annual spend in Synthetic and Biologic Mesh. These supplies will be sourced leveraging the Advisory Board’s optimized e-Sourcing process and technology with the goal of a mutually beneficial contract award between UVA and qualified suppliers. This process will enable suppliers to provide competitive and creative proposals leveraging an efficient online process.

The immediate next steps for your participation are:

1. **Confirm Contacts: ASAP**
   - In preparation for this event, UVA has identified multiple reps that work across their facilities and would like to ensure that all bid-related communication is streamlined as much as possible. **Please reply to this email and confirm the appropriate contacts that will be responsible for responding to this bid.**

2. **Register on the supplier portal**—If you are not currently registered on the supplier portal, you should have received an email to register for the portal. If you have an account already, please use the below link to sign in and access the event.

   [https://sps.advisory.com/supplierportal/](https://sps.advisory.com/supplierportal/)

3. **Please let us know which of the following dates and times that will work best for you to attend a 30 minute introductory teleconference:**
   - March 13th: 1:00 PM or 3:00 PM EST
   - March 14th: 1:00 PM or 3:00 PM EST
   - March 15th: 1:00 PM or 3:00 PM EST

   We will provide an overview of the event process and best practice strategies to prepare competitive proposals. It will also provide a detailed description of how to complete the milestones described below.

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>Register on the Supplier Portal</td>
<td>By March 13th at 5 PM EST</td>
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<tr>
<td>Participate in Supplier Teleconference</td>
<td>By March 15th at 5 PM EST</td>
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<tr>
<td>Bid Round Opens</td>
<td>March 28th at 9 AM EST</td>
</tr>
<tr>
<td>Bid Round Closes</td>
<td>March 30th at 5 PM EST</td>
</tr>
<tr>
<td>Bid Analysis and Contract Award</td>
<td>By June 2017</td>
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Should you have any immediate questions, please direct all correspondence to the Advisory Board by email at UVA3640@advisory.com or by telephone at 202-266-5447. **Requests sent to UVA regarding this event will be forwarded to the Advisory Board.**

Thank you for your valued contributions to University of Virginia Health System and for your participation in this process. We look forward to working with you.

Best,
The Advisory Board Sourcing Team
UVA3640@advisory.com, 202-266-5447