UVA Prehospital Program
Advanced EMT Course Fall 2025

Dear Applicant:

Thank you for your interest in the University of Virginia Advanced EMT Course. The UVA Prehospital Education Program is accredited by the Virginia Office of EMS and affiliated with the UVA Health System. These classes are open to those qualified candidates over the age of 18 who are certified in Virginia at the EMT level. We do not offer any tuition credit. A pretest must be completed in order to proceed with the application process. **NOTE: This class requires a significant amount of course work, clinicals, labs, field time, and more so please consider this when applying especially if you work full-time or are taking classes.**

The application packet is due by close of business June 19, 2025. A maximum of six applicants will be selected and notified before June 23, 2025. There will be a waiting list; students placed on the waiting list will be notified of status change via email and phone no later than one week before the start of class. Although there is preference given to agencies within the UVA catchment area, it does not guarantee admission. Admission is based on test score, recommendations, agency affiliation, and years of service.

This program meets the national educational standards for certification as a National Registry Advanced EMT. The program uses clinical and field based competencies to determine a student's readiness for testing and certification. All students will be required to successfully complete the course with a minimum 80% before being eligible for testing. In-hospital clinicals will ONLY be completed within UVA Health. Field Internship time will be completed at any agency with a field internship agreement and with an approved preceptor.

The class will start **Thursday, July 24, 2025** and will **meet IN-PERSON (mandatory) every Thursday 0800-1600**. The classroom is located at 2205 Fontaine Ave, Suite 302, Charlottesville, VA. A significant portion of the class is completed online using the JBL Online Learning Platform. We also utilize Platinum Planner to manage competencies and tests. It is mandatory to have a laptop or tablet with internet in order to complete assignments and tests.

Tuition is $1,705.00 and is used to pay clinical preceptors, lab instructors, JBL Online LMS, program shirt, Platinum Planner, and the TCPE. Additional Costs include: Paper Textbook - not required (Advanced Emergency Care and Transportation of the Sick and Injured, 4th edition, National Registry Cognitive Exam ($159.00*), and parking fees. Fees will be by invoice once the candidate has been accepted to the program. UVA Prehospital does not directly participate in applying for training funds. Fees can be invoiced to a sponsoring agency. We accept cash, credit card, checks, or money orders.
Fees are subject to change.

If you have any questions you can call our office at (434) 243-0097, visit our website www.uvaprehospital.com or email: Robin Clark, robinclark@virginia.edu

IMMUNIZATIONS - Must use our form (on our website), signed by MD or Designee, and have supporting documentation of Annual PPD / Annual Flu.

Sincerely, UVA Prehospital Team

Applicants must:

- Be 18 years of age.
- Completed - have high school diploma or GED.
- Have not been convicted or found guilty of any crime, offense or regulatory violation or participated in any other prohibited conduct identified in the Virginia Office of EMS regulations. **(*Fingerprinting is mandatory - do not schedule until officially accepted into the program the first week of class)*
- If you are sponsored by an agency, you must check to see if there are additional requirements with agency leadership.
- Have a valid Virginia EMT card & Current VA OEMS approved CPR card.

The following are *recommended* for acceptance into the program:

- Member of an agency in the UVA Prehospital Program service area.
- Associated with a Virginia Fire or Rescue Agency and in good standing.

Must be turned in with the application

1. Complete this application form.
2. Attach or email copy of High School diploma, GED, or college transcripts (any one of these is accepted).
3. Attach or email copy of current CPR card (must be current at the start of class and throughout the AEMT course).
4. Attach or email copy of current VA EMT card (must be current at the start of class and throughout the AEMT course).
5. Criminal Attestation Form.
6. Two letters of recommendation (Captain/Chief and Training Officer).
7. Attach or email copy ICS 100, 200, 700, 800 and AWR-160.
8. Complete infectious disease documentation requirements ****MUST USE OUR FORM & SIGNED BY MD or Desginee****

Applicant Information	
Full Legal Name	Nickname (if applicable):
Street Address	Date of Birth
City	State	ZIP
Phone	E-mail Address
VA EMT Cert #	EMT Exp Date
CPR Exp Date	

EMS/Fire History
Date of EMT Class:	EMT Instructor Name:

Primary Agency It is recommended that the primary agency be an EMS ALS transport agency. If you do not belong to an EMS transport agency, you may need to make arrangements to complete your field internship.

Agency Name:	Dates of Service/Employment:	Are you released? ☐Yes ☐No
Chief/Captain:	Email:	Training Officer:	Email:
Other Agencies:	Dates of Service/Employment:		